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|  | **BRITISH FORCES CYPRUS** |  |
| **SECURITY QUESTIONNAIRE** |
| **(For Local Security Screening)** |
| **Full Name/ HR/ Staff number/ Collar number** | Enter text. |  |

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| **OFFICIAL USE ONLY** |
| **Initial/Renewal:** | Enter text. |
| **BFC number:** | Enter text. |

**READ THE FOLLOWING INSTRUCTIONS CAREFULLY**1. Read HM Governments vetting policy statement thoroughly.
2. Check that you have answered **ALL** of the questions.
3. Where the answer is not known or obtainable, enter N/K.
4. Blank spaces or N/K responses may cause delay to your application.
5. Extra space to answer questions is available on the continuation sheets.
6. Failure to disclose relevant circumstances or information will be considered when assessing your suitability to successfully complete the security screening process.

**When completed, send it to your sponsor with the following supporting documents:*** Attach a copy of your ID / passport.
* Include a Republic of Cyprus Criminal record check (CRC) dated within the last 3 months.
* If you are working with children, include an Enhanced CRC dated within the last 3 months.
* 2 x Utility bills in your name dated within the last 3 months (If bills are in property owners name, please provide their details on continuation page and supply a copy of your rental
* agreement).
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| **APPLICANT TITLE** | **SITE OF EMPLOYMENT AND /****OR ACCESS REQUEST** | **ROUTINE LEVEL OF ACCESS REQUIRED** |
| [ ] Contractor[ ] Mess / Club[ ] LEW[ ] Veteran / UKFM[ ] Other (detail below) | [ ] Akrotiri[ ] Episkopi[ ] Ayios Nikolaos Only | [ ] Dhekelia[ ] Troodos[ ] Ayios Nikolaos & Mercury  | [ ] Unclassified[ ] Official – Not MODNET[ ] Official – MODNET required.[ ] Secret**Clearance level required should be confirmed via your employing unit/CivHR.**  |
| **Justification for access (Provide work contract length plus explain why you need access to these locations and how long for. If you put “to do my job” or “I am entitled” it will be rejected).** Enter text.  |
| **Justification for MODNet (Why do you need MODNet access and how often will you access it? If you put “to do my job” it will be rejected.** Enter text.  |
| **DETAILS OF VEHICLES YOU MAY USE TO ENTER BFC ESTABLISHMENTS**(Maximum of 2 vehicles per applicant) |
| **Registration number** | **Make** | **Model** | **Colour** |
| Enter text. | Enter text. | Enter text. | Enter text. |
| Enter text. | Enter text. | Enter text. | Enter text. |

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| **SECTION 1 – PROVIDE FULL DETAILS ABOUT YOU AND YOUR PARTNER****Partner includes marriage, co-habiting, plus long & short-term relationships.** |
| **Applicant’s details** | **Partner’s details** |
| **Title:** Enter text. | **Title:** Enter text. |
| **Full Forename(s):** Enter text. | **Full Forename(s):** Enter text. |
| **Surname:** Enter text. | **Surname:** Enter text. |
| **Surname at Birth:** Enter text. | **Surname at Birth:** Enter text. |
| **Other Surnames:** Enter text. | **Other Surnames:** Enter text. |
| **Date of Birth:** Select date. | **Date of Birth:** Select date. |
| **Town & Country of Birth:** Enter text. | **Town & Country of Birth:** Enter text. |
| **Nationality:** Enter text. | **Nationality:** Enter text. |
| **Previous Nationality:** Enter text. | **Previous Nationality:** Enter text. |
| **CIC No:** Enter text. | **CIC No:** Enter text. |
| **Passport No:** Enter text.**Date of Issue:** Select date.**Place of Issue:** Enter text. | **Passport No:** Enter text.**Date of Issue:** Select date.**Place of Issue:** Enter text. |
| **ARC Date:** Select date.**ARC No:** Enter text. | **ARC Date:** Select date.**ARC No:** Enter text. |
| **Home Tel:** Enter text.**Mob Tel:** Enter text.**E-Mail:** Enter text. | **Home Tel:** Enter text.**Mob Tel:** Enter text.**E-Mail:** Enter text. |
| **Occupation: Specific info, I.E “Secretary at ABC company”** Enter text. | **Occupation: Specific info, I.E “Secretary ABC company”** Enter text. |
| **Have you previously lived in the UK?**[ ]  Yes [ ] NoIf yes, provide addresses and date of arrival / departure on continuation sheets. | **Have they previously lived in the UK?**[ ]  Yes [ ] NoIf yes, provide addresses and date of arrival / departure on continuation sheets. |
| **FULL CURRENT ADDRESS -** |
| **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text.**What date did you start living here?** Select date. | **House Number:**  Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text.**What date did you start living here?**Select date. |
| **WITHIN THE LAST 5 YEARS HAVE YOU OR YOUR PARTNER/SPOUSE -** |
| **Lived at any other address in Cyprus?** [ ]  Yes [ ] No**Lived outside of Cyprus for more than 12 months?** [ ]  Yes [ ] NoIf YES, provide details to cover the past 5 years on continuation sheets. | **Lived at any other address in Cyprus?**[ ]  Yes [ ] No**Lived outside of Cyprus for more than 12 months?** [ ]  Yes [ ] NoIf YES, provide details to cover the past 5 years on continuation sheets. |

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| **SECTION 2 – PROVIDE FULL DETAILS ABOUT YOUR PARENTS** |
| **Father’s details** | **Mother’s details** |
| **Please provide date of adoption (if applicable):** Enter text. |
| **Access to BFC/SBAA?** [ ]  Yes [ ] No | **Access to BFC/SBAA?** [ ]  Yes [ ] No |
| **Title:** Enter text. | **Title:** Enter text. |
| **Full Forename(s):** Enter text. | **Full Forename(s):** Enter text. |
| **Surname:** Enter text. | **Surname:** Enter text. |
| **Surname at Birth:** Enter text. | **Surname at Birth:** Enter text. |
| **Date of Birth:** Select date. | **Date of Birth:** Select date. |
| **Place of Birth:** Enter text. | **Place of Birth:** Enter text. |
| **Nationality:** Enter text. | **Nationality:** Enter text. |
| **Deceased:** [ ]  Yes [ ]  No**Date of death:** Select date. | **Deceased:** [ ]  Yes [ ]  No**Date of death:** Select date. |
| **CIC No:** Enter text. | **CIC No:** Enter text. |
| **Passport No:** Enter text.**Date of Issue:** Select date.**Place of Issue:** Enter text. | **Passport No:** Enter text.**Date of Issue:** Select date.**Place of Issue:** Enter text. |
| **ARC Date:** Select date.**ARC No:** Enter text. | **ARC Date:** Select date.**ARC No:**  Enter text. |
| **Home Tel:** Enter text.**Mob Tel:** Enter text.**E-Mail:** Enter text. | **Home Tel:** Enter text.**Mob Tel:** Enter text.**E-Mail:** Enter text. |
| **Occupation: Specific info, I.E “Secretary ABC company”**Enter text. | **Occupation: Specific info, I.E “Secretary ABC company”** Enter text. |
| **CURRENT ADDRESS -** |
| **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text.**What date did they start living here?**Select date. | **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text.**What date did they start living here?**Select date. |

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| **SECTION 3 – ADDITIONAL FAMILY DETAILS (ABOVE 16 YEARS OLD)****1) This includes all people who aren’t family members but live in the same household.****2) All immediate family members who don’t live in the same household.****3) Please be aware if utility bills are in another person’s name – their details must also be entered into this section, I.E landlord.** |
| **Household member 1 details** | **Household member 2 details** |
| **Access to BFC/SBAA?** [ ]  Yes [ ] No | **Access to BFC/SBAA?** [ ]  Yes [ ] No |
| **Relationship to applicant:** Enter text. | **Relationship to applicant:** Enter text. |
| **Title:** Enter text. | **Title:** Enter text. |
| **Full Forename(s):** Enter text. | **Full Forename(s):** Enter text. |
| **Surname:** Enter text. | **Surname:**  Enter text. |
| **Surname at Birth:** Enter text. | **Surname at Birth:** Enter text. |
| **Date of Birth:** Select date. | **Date of Birth:** Select date. |
| **Deceased:** [ ]  Yes [ ]  No | **Deceased:** [ ]  Yes [ ]  No |
| **Place of Birth:** Enter text. | **Place of Birth:** Enter text. |
| **Nationality:** Enter text. | **Nationality:** Enter text. |
| **CIC No:** Enter text. | **CIC No:** Enter text. |
| **ARC No:** Enter text. | **ARC No:** Enter text. |
| **Mob Tel:** Enter text.**E-Mail:** Enter text. | **Mob Tel:** Enter text.**E-Mail:** Enter text. |
| **Occupation: Specific info, I.E “Secretary ABC company”** Enter text. | **Occupation: Specific info, I.E “Secretary ABC company”** Enter text. |
| **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text. | **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text. |
| **Household member 3 details** | **Household member 4 details** |
| **Access to BFC/SBAA?** [ ]  Yes [ ] No | **Access to BFC/SBAA?** [ ]  Yes [ ] No |
| **Relationship to applicant:** Enter text. | **Relationship to applicant:** Enter text. |
| **Title:** Enter text. | **Title:** Enter text. |
| **Full Forename(s):** Enter text. | **Full Forename(s):** Enter text. |
| **Surname:** Enter text. | **Surname:** Enter text. |
| **Surname at Birth:** Enter text. | **Surname at Birth:** Enter text. |
| **Date of Birth:** Select date. | **Date of Birth:** Select date. |
| **Deceased:** [ ]  Yes [ ]  No | **Deceased:** [ ]  Yes [ ]  No |
| **Place of Birth:** Enter text. | **Place of Birth:** Enter text. |
| **Nationality:** Enter text. | **Nationality:** Enter text. |
| **CIC No:** Enter text. | **CIC No:** Enter text. |
| **ARC No:** Enter text. | **ARC No:** Enter text. |
| **Mob Tel:** Enter text.**E-Mail:** Enter text. | **Mob Tel:** Enter text.**E-Mail:** Enter text. |
| **Occupation:** Enter text. | **Occupation:** Enter text. |
| **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text. | **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text.  |
| **CONTINUATION – ADDITIONAL FAMILY DETAILS (ABOVE 16 YEARS OLD)** |
| **Household member 5 details** | **Household member 6 details** |
| **Access to BFC/SBAA?** [ ]  Yes [ ] No | **Access to BFC/SBAA?** [ ]  Yes [ ] No |
| **Relationship to applicant:** Enter text. | **Relationship to applicant:** Enter text. |
| **Title:** Enter text. | **Title:** Enter text. |
| **Full Forename(s):** Enter text. | **Full Forename(s):** Enter text. |
| **Surname:** Enter text. | **Surname:**  Enter text. |
| **Surname at Birth:** Enter text. | **Surname at Birth:** Enter text. |
| **Date of Birth:** Select date. | **Date of Birth:** Select date. |
| **Deceased:** [ ]  Yes [ ]  No | **Deceased:** [ ]  Yes [ ]  No |
| **Place of Birth:** Enter text. | **Place of Birth:** Enter text. |
| **Nationality:** Enter text. | **Nationality:** Enter text. |
| **CIC No:** Enter text. | **CIC No:** Enter text. |
| **ARC No:** Enter text. | **ARC No:** Enter text. |
| **Mob Tel:** Enter text.**E-Mail:** Enter text. | **Mob Tel:** Enter text.**E-Mail:** Enter text. |
| **Occupation: Specific info, I.E “Secretary ABC company”** Enter text. | **Occupation: Specific info, I.E “Secretary ABC company”** Enter text. |
| **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text. | **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text. |
| **Household member 7 details** | **Household member 8 details** |
| **Access to BFC/SBAA?** [ ]  Yes [ ] No | **Access to BFC/SBAA?** [ ]  Yes [ ] No |
| **Relationship to applicant:** Enter text. | **Relationship to applicant:** Enter text. |
| **Title:** Enter text. | **Title:** Enter text. |
| **Full Forename(s):** Enter text. | **Full Forename(s):** Enter text. |
| **Surname:** Enter text. | **Surname:** Enter text. |
| **Surname at Birth:** Enter text. | **Surname at Birth:** Enter text. |
| **Date of Birth:** Select date. | **Date of Birth:** Select date. |
| **Deceased:** [ ]  Yes [ ]  No | **Deceased:** [ ]  Yes [ ]  No |
| **Place of Birth:** Enter text. | **Place of Birth:** Enter text. |
| **Nationality:** Enter text. | **Nationality:** Enter text. |
| **CIC No:** Enter text. | **CIC No:** Enter text. |
| **ARC No:** Enter text. | **ARC No:** Enter text. |
| **Mob Tel:** Enter text.**E-Mail:** Enter text. | **Mob Tel:** Enter text.**E-Mail:** Enter text. |
| **Occupation: Specific info, I.E “Secretary ABC company”** Enter text. | **Occupation: Specific info, I.E “Secretary ABC company”** Enter text. |
| **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text. | **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text.  |

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|  **SECTION 4 – EMPLOYMENT** |
| **CURRENT EMPLOYMENT -** |
| **Name of Employer/Head of Household:** Enter text. |
| **Company Name (if applicable):** Enter text. |
| **Company Address (or Address of employment for Domestic Assistants):** Enter text. |
| **Date employment commenced:** Select date. |
| **PREVIOUS EMPLOYMENT –**Detail the last 12 months employment. (Use continuation sheets if required.) |
| **Company name:** Enter text. |
| **Employer’s name:** Enter text. |
| **Employment dates from** Select date. **To** Select date. |
| **Contact details:** Enter text. |
| **SECTION 5 – HOBBIES/ LIFESTYLE INFORMATION** Use continuation sheet if required. |
| **Education:** | **Country:** |
| **City:** |
| **Name of School/College/University:** |
| **Member of any Clubs, Societies, Groups or Political Affiliations:** | **Name:** |
| **Location:** |
| **How Often:** |
| **Nature of Organisation:** |
| **Military service –** Detail If you have ever been a member of ANY Armed Forces / Reservesor if you are liable for any military service now or in the future. |
| **Service Number:** Enter text. | **Service:** [ ] Army [ ]  Navy [ ]  Air Force [ ]  Other **(Detail in Continuation sheet)** |
| **Date of Enlistment:** Select date. | **Date of Discharge:** Select date. |
| **Rank on Discharge:** Enter text. | **Reason for Discharge:** Enter text. |
| **Employment in British government departments –**(Including BFC and SBA establishments; Use continuation sheets if needed) |
| **Department/Establishment:** Enter text. |
| **Dates from** Select date. **To** Select date. |
| **Occupation:** Enter text. |
| **SECTION 6 – FOREIGN TRAVEL** |
| **INITIAL APPLICATIONS: List any travel in the last 5 years. Including short stays/stop overs.****RENEWALS APPLICATIONS: List any foreign travel since completion of last Security Questionnaire/ Vetting interview. Including short stays/stop overs.** |  |
| **SECTION 7 – CRIMINAL CONVICTIONS AND SECURITY INFORMATION**Answer **YES** or **NO** to the following questions; if you answer **YES** to any question, provide dates and details on the continuation sheets. Any information provided will be treated in the strictest confidence. The relevance of particular criminal convictions to security clearance is a matter for HQ BFC. Although it may be considered, any such information will not necessarily prevent you from successfully completing the screening process.**Failure to disclose relevant circumstances or information is likely to be regarded as evidence of unreliability and will be considered when assessing your suitability for access to BFC.** |
| **CRIMINAL CONVICTIONS** |
| Have you ever been convicted or found guilty of any offence in any country (excluding parking offences but including motoring offences even where a spot fine has been administered by the police) or have you been put on probation, received a formal caution, or absolutely / conditionally discharged or bound over after being charged with any offence or is there any action pending against you? **This includes spent and unspent convictions.** | [ ]  Yes[ ]  No |
| Have you **ever** been convicted by court-martial or sentenced to detention or dismissal whilst serving in the armed services of the UK, Commonwealth, or a foreign country? | [ ]  Yes [ ]  No |
| Have you had a close association with anyone (friend or family) who has or has had any instances of the above (not including traffic offences)? | [ ]  Yes [ ]  No |
| **SECURITY INFORMATION** |
| Have you ever been involved in espionage, terrorism, sabotage, or any actions intended to overthrow or undermine parliamentary democracy by political or violent means? | [ ]  Yes[ ]  No |
| Have you ever been a member of, or ever had a close association with anyone who, to your knowledge, supported a group or groups involved in any of the above activities? | [ ]  Yes[ ]  No |
| Are you aware of any other circumstances or characteristics not covered by your previous answers which may affect your suitability for employment (e.g., serious medical or psychological problems, habitual use of addictive substances (e.g., drugs, alcohol etc), significant financial difficulties, conduct liable to lead to susceptibility to pressure or improper influence? | [ ]  Yes[ ]  No |
| Have you or any members of your family ever received education or technical training in a foreign country? | [ ] Yes[ ] No |
| **IF YOU HAVE ANSWERED YES TO ANY OF THE QUESTIONS ABOVE,****PROVIDE DETAILS ON THE CONTINUATION SHEETS.** |
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| **CONTINUATION SHEETS**Please insert any information here that is a continuation of the above questions, or anything that you feel is important regarding your security screening. |
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| **STATEMENT OF HM GOVERNMENT’S VETTING POLICY** |

In the interests of national security, safeguarding Parliamentary democracy and maintaining the proper security of the Government’s essential activities, it is policy of HMG that no one should be employed in connection with work the nature of which is vital to the interests of the state who:* Is or has been, involved in, or associated with any of the following activities:
	+ Espionage,
	+ Terrorism,
	+ Sabotage,
	+ Actions intended to overthrow or undermine Parliamentary democracy by political, industrial, or violent means; or
* Is, or has recently been:
	+ A member of any organisation which has advocated such activities; or
	+ Associated with any such organisation, or any of its members in such a way as to raise reasonable doubts about their reliability; or
	+ Is susceptible to pressure or improper influence, for example because of current or past conduct; or
	+ Has shown dishonesty or lack of integrity which throws doubt upon their reliability; or
	+ Has demonstrated behaviour or is subject to circumstances which may otherwise indicate unreliability.

It is also the Government’s policy that departments and agencies will carry out Counter Terrorist Checks (CTC) in the interest of national security before anyone can be: * Authorised to take up posts which involve proximity to public figures in particular which give access to information or material assessed to be of value to terrorists or hostile intelligence services.
* Granted unescorted access to certain military, civil and industrial establishments assessed to be at particular risk of attack by a terrorist organisation.

The purpose of such checks is to prevent those who may have connections with terrorist organisations, or who may be vulnerable to pressure from such organisations, from gaining access to certain posts, and in some circumstances, premises, where there is a risk that they could exploit that position to further the aims of a terrorist organisation. A CTC will include a check against Security Service records. Criminal record information may also be considered.**Failure to disclose relevant circumstances or information is likely of itself to be regarded as evidence of unreliability and will be considered in assessing your suitability for security clearance. It is therefore in your interest to be honest and open in your replies to the questions.****CRIMINAL CONVICTIONS. In accordance with HM Government's policy on Vetting, you must declare any matter, which may be of relevance. Spent convictions[[1]](#footnote-2) may be considered where National Security is concerned. YOU MUST DISCLOSE ALL CONVICTIONS WHETHER OR NOT UNDER THESE ACTS OR ACTS OF SBA LEGISLATION.***AW Government Security Classifications, Working with Personal Information v1.0. By submitting this form, the individual has given permission for their information to be sent via the internet in order to access or receive a service.* |

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| **AUTHORITY TO CARRY OUT CHECK OF UNITED KINGDOM CRIMINAL RECORDS:**I, Enter text. (*insert full name*) being aware that I have rights to privacy under the Data Protection Legislation, agree to waive these rights so that British Forces Cyprus Security personnel may enquire from the relevant authorities in the United Kingdom whether I have a criminal record.Signed: Enter text.CIC/Passport Number: Enter text.Date: Select date. **AUTHORITY TO CARRY OUT CHECK OF REPUBLIC OF CYPRUS CRIMINAL RECORDS:**I, Enter text. (*insert full name*) being aware that I have rights to privacy under the Data Protection Legislation, agree to waive these rights so that the British Forces Cyprus Security personnel may enquire from the relevant authorities in the Republic of Cyprus whether I have a criminal record.Signed: Enter text.CIC/Passport Number: Enter text.Date: Select date. |
| **SECTION 8 - DECLARATIONS** |
| **Applicant declaration** |
| By signing this declaration, I (the applicant) declare that: • I have read and understand the statement of HM Government’s vetting policy.• I understand that this form may be submitted for checking against the records of police, security, and credit agencies in accordance with that policy. • The information that I have given is true and complete to the best of my knowledge. • I will notify the personnel or security branch concerned if there are changes in the information I have given within this document.• I understand that any false statement or deliberate omission in the information I have given in the questionnaire may disqualify me for employment or make me liable to disciplinary action, which may include dismissal. • I, being aware that I have rights to privacy under the Data Protection Legislation, agree to waive these so that the Sovereign Base Police may enquire from the relevant authorities in the Republic of Cyprus or United Kingdom whether I have a criminal record. |
| **Name:** Enter text. | **Electronic Signature:** Enter text. |
| **Work contract end date:** Enter text. |
| **Date:** Select date. |

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| **Sponsor declaration** |
| • I (the Sponsor) certify that I am entitled to sponsor the applicant in accordance with the criteria contained in BFC Standing Orders (Personnel Security). • I (the Sponsor) confirm that I have checked the form for completeness. • I (the sponsor) confirm that the details given by the applicant are, to the best of my knowledge, correct. • I (the Sponsor) confirm that this form has been submitted in accordance with BFC Personnel Security policy and the stated policy of HM Government, and that I have seen original copies of the documentation provided in accordance with HQ BFC policy. |
| **Full name:** Enter text. | **Contact number:** Enter text. |
| **Appointment:** Enter text. | **Sponsor Tour Ex date:** Select date. |
| **Unit/Dept:** Enter text. | **Electronic signature:** Enter text. |
| **UIN:** Enter text. |
| **Additional sponsor declaration 1 (if required)** |
| • I (the Sponsor) certify that I am entitled to sponsor the applicant in accordance with the criteria contained in BFC Standing Orders (Personnel Security). • I (the Sponsor) confirm that I have checked the form for completeness. • I (the sponsor) confirm that the details given by the applicant are, to the best of my knowledge, correct. • I (the Sponsor) confirm that this form has been submitted in accordance with BFC Personnel Security policy and the stated policy of HM Government, and that I have seen original copies of the documentation provided in accordance with HQ BFC policy. |
| **Full name:** Enter text. | **Contact number:** Enter text. |
| **Appointment:** Enter text. | **Sponsor Tour Ex date:** Select date. |
| **Unit/Dept:** Enter text. | **Electronic signature:** Enter text. |
| **UIN:** Enter text. |

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| **Additional sponsor declaration 2 (if required)** |
| • I (the Sponsor) certify that I am entitled to sponsor the applicant in accordance with the criteria contained in BFC Standing Orders (Personnel Security). • I (the Sponsor) confirm that I have checked the form for completeness. • I (the sponsor) confirm that the details given by the applicant are, to the best of my knowledge, correct. • I (the Sponsor) confirm that this form has been submitted in accordance with BFC Personnel Security policy and the stated policy of HM Government, and that I have seen original copies of the documentation provided in accordance with HQ BFC policy. |
| **Full name:** Enter text. | **Contact number:** Enter text. |
| **Appointment:** Enter text. | **Sponsor Tour Ex date:** Select date. |
| **Unit/Dept:** Enter text. | **Electronic signature:** Enter text. |
| **UIN:** Enter text. |
| **Additional sponsor declaration 3 (if required)** |
| • I (the Sponsor) certify that I am entitled to sponsor the applicant in accordance with the criteria contained in BFC Standing Orders (Personnel Security). • I (the Sponsor) confirm that I have checked the form for completeness. • I (the sponsor) confirm that the details given by the applicant are, to the best of my knowledge, correct. • I (the Sponsor) confirm that this form has been submitted in accordance with BFC Personnel Security policy and the stated policy of HM Government, and that I have seen original copies of the documentation provided in accordance with HQ BFC policy. |
| **Full name:** Enter text. | **Contact number:** Enter text. |
| **Appointment:** Enter text. | **Sponsor Tour Ex date:** Select date. |
| **Unit/Dept:** Enter text. | **Electronic signature:** Enter text. |
| **UIN:** Enter text. |

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1. In accordance with the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975, The Rehabilitation of Offenders (Northern Ireland) order 1978 (Exceptions) Order 1979, or any relevant SBA Legislation. [↑](#footnote-ref-2)